



WACS PARENT STUDENT
HANDBOOK

LIVING WATER

2024



Whangarei Adventist
Christian School



Whangarei Adventist[™] Christian School

Dear WACS Whanau

Thank you for sharing your child's learning journey with us. *Please* ensure you, your tamariki and whanau are all familiar with the contents of this handbook which provides information about our processes, expectations and procedures that guide our routines and practices. School Policies are available from the office. I encourage you to refer to these when needed. If you require a scheduled meeting with myself, please arrange a time first to meet with me out of my teaching hours.

Please ensure you always TEXT, or leave a phone message 437 3004 or 027-389-3197 before 9am to report an absence with a reason for recording purposes.

The Office is locked when unattended, please use door bell and always sign in register if you are on premises.

Important information for 2024:

Notices, announcements and events are all on WACS WHANAU FB PAGE. Ensure your notifications are turned on and you have read information. Brief text messages will also be sent as reminders.

Room 3: LeeAnn Thoresen & Jill Ansell-Douglas Years 5-8

Room 1: Mrs Petrie Years 0-4

Chaplain: Wesley Robb

School Worship is held every FRIDAY at 9.00am.

Yours sincerely,

LeeAnn Thoresen
Principal

SPECIAL CHARACTER

The Special Character of Whangarei Adventist Christian School is determined by the faith system made up of the Christian beliefs, values and lifestyle of the Seventh-day Adventist Church.

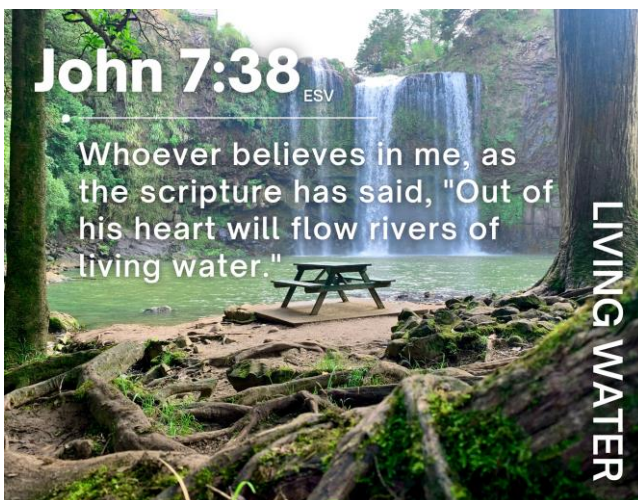
The purpose of the school is to support the home and the church in the transmission of its faith system to the students.

The function of the school is to facilitate the development of a mature and understanding commitment to the beliefs and practices of the church so that students will become responsible and caring Christians in the community.

Our school values & special character are embedded into our class learning; school culture and communication with others. Please take note of what our values look like on the next two pages (4-5).

Our chaplain runs whole school worship sessions each week. Students participate in church services during the year which are held on Sabbath mornings in local churches. These dates will be on the events page on WACS Whanau.

Our special character focus this year is Living Water; where we aim to create an environment where our students can grow in their understanding of God's love and grace, so that their faith in Him can grow and that His love can flow from their hearts to those around them. We believe that through growing our faith together in Christ, our students may become channels of his grace and love, sharing this living water with the world, becoming a positive influence to their friends and their communities. By nurturing the spiritual growth of each student we hope they will become vessels of God's love, striving for a life that overflows with the blessings and grace of Christ.



I **belong** at WACS,

I am “rooted and grounded in Gods love; Ephesians 3:17”.

I **respect**

God our creator. “I am wonderfully and fearfully made; Psalm 139:14”. I seek a relationship with him daily through prayer, worship & learning.

I choose to be positive and encouraging to others, so that I can build healthy

relationships. I am a team player.

“Treat others the way you want to be treated; Luke 6:31”.

I am **responsible**

for my learning journey. I will “work with all my heart for the Lord; Colossians 3:23”.

resilient

I will find solutions to problems, and I won’t give up. I choose to be a learner. “I can do all things through Christ who gives me strength; Philipians 4:13”.

I demonstrate **care**

and show manaakitanga to my environment “be a good caretaker (kaitiaki) of the earth; Genesis 2:15”.



BELONG	RESPECT	RELATIONSHIPS	RESPONSIBILITY	RESILIENCE	CARE
I feel safe and loved at school.	I know that I am a child of the king.	My teacher knows me & understands how I learn best.	I can take care of my bag, lunch and belongings.	If I need help I can ask my teacher or my friend.	I know how to recycle paper and which bins to use.
I have friends that I enjoy playing with.	I pray every day and participate in devotion time.	I have friends that I enjoy spending time with. I can give others space and time if needed.	I know where to find my books and pencils in class.	Even if I feel a bit nervous or shy, I will ask for support and give it a go.	I can compost my food scraps.
I know the name of my school and I know the names of my school friends.	I participate in whanau time and worship, and I have a favourite worship song.	I know the names of all the staff and Pastors.	I access resources I need in class, and I can put them back in the right place.	If I start something, I will try my best to finish it.	I know the names of some weeds and can take them out of the gardens.
I see my work and creations in my classroom and displayed around the school.	I am learning about bible stories through encounter, I can tell you what the current bible learning is about.	I know the rules and expectations in class and on the playground.	I can follow the routine and daily tasks	If I get stuck, I can think of a solution to my problem.	I can watch the butterfly's and caterpillars and leave them alone to keep them safe.
I know the school values and expectations for my behaviour at school.		I can wait and take turns in games and on the playground.	I can focus on my mahi and complete a reasonable amount of work in the time period given.	I can pray when I need help	
		I can see when someone needs help or comfort and I can help them.		I can cope with a little bit of change to my routine if needed.	
			I always try my best.	I can be flexible to adjust to what is happening in the day.	I can do my busy bee job all by myself.

Learning at WACS:

Nature and Enviro Learning at WACS

Learning from the environment teaches us about our world, our responsibilities and manaakitanga/care and respect for God, others and ourselves.

Tamariki learn to “Be a good caretaker of the earth” Genesis 2:15

- Identify and care for plants.
- Identify pests and minimize impact from them.
- Recycle.
- Compost.
- Plant, weed & maintenance care.

Gardens: Students learn to grow plants from seeds, and nurture the garden to produce kai and. From the garden to the table, this kai is used in our lunch programme. Students learn that growing kai is valuable learning time and eating it is lots of fun and very yummy!

Bees: Tamariki experience rich learning through the Bee Friends Programme, run by Tahi New Zealand, here on site at WACS. Students learn the importance dynamics between plants and bee care; care for hives; and watch the process of honey being created and harvested for eating.

Nature based play & exploration; we provide loose parts to express our play creatively. Pallets, tyres, bamboo, sticks and rocks keep our students engaged in primitive technology as they build and construct spaces to play in. The oral language and social skills from negotiating through their play sets us apart from other school playgrounds, and we find minimal conflict occurs in break



times- because the students are happy and engaged.

Mathematics

At WACS we use The PR1ME mathematics programme to give our students a deep understanding of mathematical concepts. Only with understanding can students be able to reason mathematically and apply mathematics to solve a range of problems.

PR1ME is based on a composite of approaches, used by the top-performing nations in mathematics, and based on Singapore Maths used by over 58 nations globally.

At WACS we understand that 'Teaching is for learning; learning is for understanding; understanding is for reasoning and applying and, ultimately problem solving.' And that 'Teaching should build on students' knowledge; take cognizance of students' interests and experiences; and engage them in active and reflective learning.' – These are the 2 of the principles that are central to the PR1ME mathematics programme.

Literacy

At WACS we teach reading and writing with a structured literacy approach emphasizing a highly explicit and systematic teaching of all important components of literacy. These components include both foundational skills (e.g., decoding, spelling) and higher-level literacy skills (e.g., reading comprehension, written expression).

WACS uses the latest research of Russell Bishop Relationship-Based Learning in Practice, with our approach to teaching. His findings put relationships at the centre of learning and has proven to raise student achievement.

"Teachers who foster caring and learning relationships within their classrooms interact with students in ways that allow students to see themselves as successful learners."

Teaching to the North-East Russell Bishop 2019

Wacs also enjoys a working relationship with Sport Northland, and one of our favourite programmes is their PALs programme (Physical Activity Leaders). The purpose of this programme is to provide foundations for students, develop leadership skills, work cooperatively as a team, be aware of inclusivity for all students and plan, prepare, deliver, and reflect on providing quality physical activities for their fellow students. This is a great opportunity that our Year 7 and 8s look forward to, which leaves them with lifelong leadership skills and memories.

Learning through play and projects:

“Play is the highest form of research” -Albert Einstein

At WACS we acknowledge that we are wonderfully and beautifully made by God. We all have the capability to learn and create and we believe play is the highest form of research. Neuroscience confirms physical movement and brain development work together, that’s why it is so important to keep active. In junior years we provide rich exploration and experiences, learning through play and movement. In senior years we transition into genius projects which focus heavily on student efficacy and leadership skills, with multiple options for exploration and experimentation. Learning through Play and Projects offer holistic learning that inter connects many curriculum areas, and always acknowledges our special Christian character. Intentional and well informed planning is prepared by staff to offer rich experiences.

“Learning through play is a pedagogical approach where play is the valued mode of learning— where children can explore, experiment, discover and solve problem in imaginative and playful ways.”

Ministry of Education, 2



ADVENTIST EDUCATION VISION



Our Vision

Godliness

Rich Relationships

Ownership of Mastery

Wisdom in Decision-making

Transformational Learning

Harvest-focus

ADVENTIST EDUCATION • NEW ZEALAND



ADVENTIST EDUCATION OBJECTIVES

- ◆ To help the students gain an understanding of God as their Creator and sustainer of life.
- ◆ To provide an environment conducive of a good Christian character.
- ◆ To encourage students to assume a growing responsibility for unselfish service to mankind, and to identify themselves with the Church and other organisations which emphasise service as an ideal.
- ◆ To help students develop healthy living habits.
- ◆ To help students acquire the basic skills of reading, maths and communication.
- ◆ To enable students to develop critical thinking skills.
- ◆ To encourage students to make decisions based on good moral and ethics, as well as facts.
- ◆ To provide good opportunities for social growth with the morals and ethics of Christianity.
- ◆ To help students to choose good leisure time activities.
- ◆ To provide opportunity to develop aesthetic values and inherent God given talents.
- ◆ To reflect the values of the Seventh-day Adventist Church as presented through SDA Education
- ◆ To encourage the children to ask questions
- ◆ To develop an interest in the Bible as the Word of God
- ◆ To help children develop their religious lifestyle.
- ◆ To help students acknowledge God's ownership of earth's resources, and humanity.
- ◆ To help students develop a sense of mission
- ◆ To help students develop a work ethic.

Need to Know: A-Z

As parents/caregivers, it is YOUR RESPONSIBILITY to be familiar with our school systems, processes and tikanga (ways of doing things). You will need to share this information with others who are also involved in any school interaction, pick ups or drop offs.

Please avoid embarrassment, or offence, by taking time to know the following:

ABSENCES 437 3004 or 027-389-3197

call or text the school before 9am if your child will be away and provide a reason for our recording system.

A medical certificate will be required for absences due to sickness of 3 days or more within a one week period.

From the MoE: "Regular' attendance is defined for statistical purposes as 90% attendance or higher. However, Ministry analysis shows there is no 'safe' level of non-attendance; every day matters. Every day at school has a cumulative impact on students' learning. A child with an average of 90% attendance will miss the equivalent of one year of schooling in ten". If attendance is below 90% rate, a meeting will be arranged to discuss the concerns with the Principal and may include referrals to Truancy Officers and the Ministry of Education.

ACCIDENTS If your child has a serious accident at school you will be notified asap. Please make sure we have your current phone number and an alternative emergency contact number. If we cannot contact you the school will act in the best interests of the child and will seek medical attention if necessary.

ALLERGIES We must be made aware if your child has Allergies. Please inform us of any medical needs. A supply of medication may be kept at school if required.

APPOINTMENTS We welcome discussion with you on matters of interest related to your child. It is essential these are outside teaching hours and prior arrangement has been made with the Teacher or Principal. Parents/Caregivers must not interrupt learning time or approach staff in class unless it is an emergency. If you have a complaint, please ensure you follow the complaints procedure.

ATTENDANCE DUES / FEES (See PAYMENTS also) Attendance dues are \$610 per year. This compulsory fee collected by the Proprietors and IS NOT PAID TO WACS. This is a legal charge and not a donation, therefore it is not tax deductible.

Proprietors (not WACS) will send out quarterly attendance dues statements. A non-compulsory special character tax deductible donation is also included on your statements. This money is used for resources and teacher training to maintain the Christian nature of the education your child will receive. If you choose not to pay this it will be removed from your statement at the end of each year.

Note: Payments received from you will be allocated to compulsory Attendance Dues first. Only then will further payments be allocated to Special Character Donation and Building Development Donation. There are two options for paying school dues:

1. Pay a term/year in advance by direct debit to the accounts department or at the Proprietors Office
2. Automatic payments - weekly, fortnightly or monthly.

BIKES, SCOOTERS & SKATEBOARDS Students can bring these to school providing they wear helmets and covered shoes when using them. Misuse or unsafe riding may result in students losing this privilege. Staff will not be responsible for these while at school.

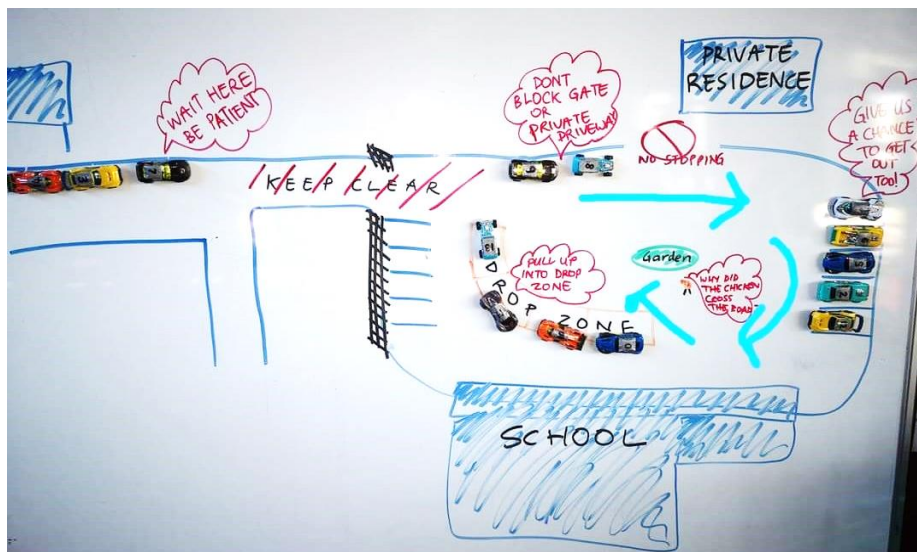
BOARD OF TRUSTEES MEETINGS

Monthly meetings are held at school. Anyone wishing to bring a concern to the meeting should contact the Chairperson so their business can be listed on the agenda. Letters to the Board should be addressed to the Chairperson, C/- the school and need to be received 10 days prior to the meeting.

CARPARK

For the safety of our students please follow our carpark rules:

- Cars are only to pause briefly in the pick-up zone for parents to pick up their children. This is not a parking bay or waiting area.
- Parents—please model walking around the carpark -not through. No child, even with a parent is to walk through the carpark. This is a safety issue.
- Park your vehicle in the parking spaces not the drop off /pick up zone.



Strategic Plan our School Strategic Plan outlines our educational purpose, goals and direction. You are welcome to read this, a copy is available on the school website.

CHAPLAIN & Pastor



Chaplains support the spiritual wellbeing & special character of our school. Wesley Robb leads our school worship each Friday at 9am, parents & family are welcome to join us. If you need spiritual guidance or have any questions about Christian living please contact our Chaplain. Pastors throughout Northland are also available if you need further support. Contact the school for Chaplain details.

CLASS TIMES

School starts	9.00 am
Morning Tea	10.30-11.00am
Lunch	12.30– 1.30pm
School ends	3.00 pm

Students may not leave the school grounds before 3pm unless parents have made an arrangement is with staff, and students are signed out. Parents/Caregivers must not interrupt learning time or approach staff in class unless it is an emergency.

CODE OF BEHAVIOUR See our Green/Yellow/Blue and Red Zones Posters
Attendance at school represents a combination of privileges, rights, and responsibilities. Positive guidance comes from our values, where expectations are clear and embedded in school culture.

Students will;

- Cooperate with staff and peers, and treat others fairly.
- Be responsible for managing their own behaviour.
- Use language that is kind.
- Be respectful of other persons; including property.
- Observe safe practices when in the school property.
- Seek the conservation of the school environment and school equipment.
- Remain in the school grounds within school hours.
- Wear correct school uniform.
- Make restitution for damage to school property or other pupil's possessions when this is the result of non-accidental damage.
- **DAILY REPORTS** will be required for students who are needing support to meet behavioural expectations. Stand down procedures and suspensions follow MOE guidelines.

COLLECTING CHILDREN EARLY

If you need to collect your child/children early in emergency situations, please see the office or ring the doorbell to advise the teacher and sign your child out in the register kept at the office.

If Doctor or Dental appointments are made during school time, you must sign in and out.

Please do not leave with your child without contact with staff at the time.

CONCERNS AND COMPLAINTS:

If you have any worries, issues or concerns please speak to your child's class teacher first. It is important that we have clear and open communication with each other and very important to follow the process which benefits all parties to a fair process.

If one sins against you, go and talk to them. Matthew 18:15

Complaints, Concerns and Grievances Process

If another believer sins against you go privately and point out the events. If the other person listens and confesses it you have won that person back. But if you are unsuccessful take one or two others with you and go back again so that everything you say may be confirmed by two or three witnesses. Matthew 18:15-16

"By this everyone will know that you are my disciples, if you have love for one another" John 13:35

"Know this, my beloved brothers; let every person be quick to hear, slow to speak, slow to anger" James 1:19

Parent or caregiver has a concern about their child or about something happening at school.
Best practice is to talk about concern as soon as you are aware of it.

Any exceptions to this process may be caused if pending legal advice or other actions are required.

Talk to class teacher; arrange a time to meet to discuss your concerns.
Teacher must meet within 5 working days.

Teachers to document on eTap.

Resolve concerns with class Teacher. Shared understanding and decisions to manage concerns are agreed upon. Update eTap.
Or:

Resolution not yet met; Parent to arrange a time to meet with Principal and Chaplain within 3 working days after Teacher meeting.

Resolution is met with Parents, Principal and Chaplain, with agreed actions. Update eTap.
OR: Resolution not yet met;

Parents can put their concerns in writing to the Board of Trustees. BOT should receive complaint/ concern 5 days in advance of next scheduled monthly meeting. As a general rule, BOT Meetings are every 3rd Thursday of the month except during term breaks.

The Board of Trustees will respond to written complaint within 15 working days. Update eTap.

DENTAL NURSE Call 0800 MY TEETH to arrange appointments with school dental nurse.

DOORBELL The doorbell at the front door rings into classrooms, push it for attention and access.

DROPPING OFF STUDENTS Please be aware that staff duty and supervision of students starts at 8.30am. If you drop off your child before 8:30am this is at your discretion and risk. Staff supervision and duty after school ends at 3.15pm. Please call the school and leave a message if pick up is going to be later than 3.15pm.

EMERGENCIES The school has well defined emergency procedures. In any emergency situation the staff is primarily responsible for the safety of the children - all other duties are secondary. Should a major emergency occur, the school will hold the children until either it is safe to release them or the parents can collect them.

The following points are important:

- Parents who collect children after an emergency need to remain calm.
- Notify the teacher in charge before removing children.
- If the school is evacuated then it is likely that the school answerphone will not be cleared. Messages intended for staff or children cannot be expected to receive action.
- Communication can be difficult in emergency times, Parents should tune into the local radio stations, which will broadcast any necessary information.

ENVIRO TIME We are an ENVIRO SCHOOL. Students spend time being Kaitiaki/caretakers of our environment. We have daily routine tasks and jobs indoors and outside. We care for our gardens and play spaces. Students are encouraged to bring garden clothes and gumboots. Students are provided gloves tools to use.

EVENTS and NEWS All student events will be advertised on WACS Whanau Facebook page. You do not need to respond with going or not. Events are created for your information only.

FACEBOOK 'WACS Whanau' is a private closed page for family/ Staff/BOT members. Please DO NOT private message staff members personal accounts via Facebook as a communication channel for school matters. If extended family/friends want to follow WACS please refer them to the public school page.

You will need your notifications turned ON for WACS Whanau page.

FIRST AID First aid will be given, and staff will contact the parents where necessary (head injury or serious condition); and call ambulance or doctor if necessary. Please ensure your child's medical information is current with office.

GATE Codes are for parents only and should not be shared with extended family or friends. Visitors and guests can push intercom button on post.

GROUNDS We expect the grounds to be treated with respect, kept free of rubbish and cared for. If you see any vandalism or inappropriate behaviour on the grounds please notify the police or the Principal. Respect for the residents on grounds (and R.O.W) is pivotal. Do not block the resident driveway inside the school car- park, at any time of the day.

HATS Uniform hats are compulsory in term 1 and 4.

HEAD LICE Please show respect to your child and others by treating lice promptly. Lice distracts learners at school with itching and infects their friends & Staff. Please check your tamariki regularly.

All hair long enough to be tied up must be tied up during school hours. The most effective and free treatment is combing through damp conditioned hair with a lice comb to remove eggs and lice. Ask your doctor for available free treatment.

HOMEWORK

- Junior students have home reading every night.
- Senior students should complete any unfinished class work for homework.

INTERVIEWS Parent-Teacher-Student interviews are scheduled in Term 2. You are welcome to arrange an appointment to discuss your child's learning at any other time throughout the year.

KO AU FOLDER: Students have their own profile and learning journey records in their Ko Au ("I am") folders. The Ko Au folders celebrate the learning, achievements and memories at WACS. Ko Au folders can be taken home upon student graduation at year 8 or earlier if enrolment ends.

LEARNING STORIES: As part of our reporting obligations to whanau, each child's Ko Au folder includes learning stories that show authentic learning reflections and examples personalise for your child. Some are written by staff, some are written by students themselves.

LIBRARY Children are allowed to borrow two books from the library. Books are usually issued for one week but can be extended as necessary. When a book has not been returned, a reminder will be sent home giving the title of the book. If you are unable to find it, please let us know. In accordance with our library policy, accounts will be sent home for lost books.

LOST PROPERTY All clothing, including swimwear, hats, shoes, coats and jackets should be clearly named. Lost property is stored in office and parents are welcome to check it at any time.

LUNCH BOXES *We are a water only School.* A balanced diet is key to learning and development. Healthy foods are encouraged. Please respect the Adventist health message and refrain from Pork, Seafood and other unclean foods being brought to school. Chewing gum, chocolate, lollies and drinks (except water) are not allowed in lunches. This includes gummy treats that look like snacks but provide little or no nutrition. Children are not encouraged to share lunches due to allergy risks. Hand washing is expected upon classroom release at Kai times. To help us manage the rubbish and to give you an idea of the foods your child is (or isn't) eating, we ask children to take their food wrappers and uneaten food home in their lunchbox.

MEDICAL CONDITIONS If students require medication for any reason, please advise the teacher and complete written instructions for its administration. It will be stored in the staff room and administered by staff.

MONEY The office does not take money. Please deposit money for trips or fundraising using automatic payments or online banking ensuring you enter a reference.

NEWS AND NOTICES All notices will be on WACS WHANAU and via text. Some printed notices may be sent home at times.

PASTORAL CARE See 'CHAPLAIN' (pg. 14) Please contact Pastor for Whanau support.

PARENT HELP Excursions and trips require the support and help of Parents to ensure safety in ratios and without you we couldn't enjoy education outside of the classroom.

- Every adult attending, supervising or even 'visiting' on a school trip must fill out the trip form and have their names listed in our risk management consent prior to excursion. This is approved by BOT Chair and we do not have discretion to add names after approval.
- Parent Helpers will need clean drivers licenses, current WOF and REG and vehicles will be checked before transporting students.
- No smoking/alcohol consumption.
- If you are on medication you must disclose medical details to staff in case of emergency.
- Phone free hands required on all excursions, no exceptions! We must be supervising with attention to the children.
- Overnight trips will require police vetting of volunteers and parents.
- School behaviour and rules must be followed on all school trips.
- Parents and volunteers may take photos of events, however, you must respect others privacy. Photos should be shared on WACS Whanau or emailed to office@wacs.school.nz. You must DELETE photos of any school children (other than your own child) from your personal device. The Digital Communications Act is very clear about social media and privacy. We take this very seriously, and some children do not have consent for their photos to be taken.

PAYMENTS: Please note the two different options:

SCHOOL ACCOUNT

Whangarei Adventist Christian School:
03 0497 0291818-00

Camps, or donations to school payable in this account.

PROPRIETORS ACCOUNT—FEES

NZ SDA Schools Association:
03 0175 0182096 02

Attendance Dues/Fees are to be paid directly to this account.

New Zealand Seventh-day Adventist Schools Association (Proprietors) Attendance Dues Fees				
	Per School Week	Per Term	Per Year	
Attendance Dues	\$15.25	\$152.50	\$610.00	These are compulsory fees for our integrat- ed school and are a condition of enrolment.
Special Character Donation.	\$2.50	\$25.00	\$100	This contributes to supporting Religious Education curriculum and programmes that support enhancing the 'special character' of Adventist Education in New Zealand. This donation is tax deductible.
Attendance Due are paid directly to the Proprietor Office in Auckland and are required at the start of each term or within 7 days of receiving your account. Particulars; your name. Code; DuesWHANGAREI. Ref; your school account number.				

PICK UPS please let us know if you are running late after school.
Leave a message on the phone.

PLAY Loose parts (pallets, bamboo, sticks, tyres, or other) are available to enhance our creativity and physical play in break times. Tree climbing in safe trees, on appropriate limbs is a healthy risk for children to develop gross motor skills and strength.

POLICY & PROCEDURES All Board policies and procedures are published on 'SchoolDocs'. Username: WACS Password: wacswhanau

POSITIVE GUIDANCE Children are encouraged to take responsibility for their behaviour and develop skills to make great choices. Reflection on behaviour is encouraged and skills taught to make good choices. Serious misbehaviour such as physical contact, defiance or open disobedience, are given immediate consequences and are written into our class software (etap).

Minor behavioural issues are dealt with by the classroom teacher using proactive positive guidance strategies and ZONES of REGULATION, see page 28.

Responsibility for discipline at the school is with the teachers, Principal and ultimately, the Board of Trustees. Parents are not expected to be involved with the usual day to day disciplinary matters. However, early parent involvement is sought if there are any unusual problems in the guidance and discipline process.

See our Policy and Procedures for more information.

REPORTS School reports are sent home mid year and end of year.

RTL Our "Resource Teacher of Learning and Behaviour" is Rick Bazeley, who may work with individuals or groups needing support.

SMOKE and Vape FREE: Our school is a Smoke and vape free environment. Both are prohibited on school property or at any school activity.

SPORTS DAYS & FITNESS A note is required from home if a child is unable to participate. Verbal messages from students are not formal means of communication with parents. Ongoing Medical issues may require Medical Certificate.

STATIONERY Lists are given out at the end of term 4. Ensure your child brings the correct products on the first day of school.

TECHNOLOGY CLASSES We cater for technology classes for our year 7 & 8 students here at WACS.

TOYS are not needed or permitted at school.

TRIPS/ACTIVITIES Notified in advance via note and WACS Whanau **EVENTS**. Risk Management Forms available for parents to view in office. All excursions must have the approval of the Board Chair.

TRANSITION/ New Entrants Every child has different needs. Whanau can tailor transition visits and 'beginning school' settling-in periods as negotiated with staff.

UNIFORM see page 25-27

VALUES see page 4 & 5

VOLUNTEERS Your contribution makes a huge difference. We do appreciate support. Parent help is essential for school trips and class outings. See Parent Help.

WATER ONLY We are a water only school.



WORSHIP Weekly worship with our Chaplain is a time to be celebrated with the whole school. Students participate in singing, prayer and bible stories. Friday 9.00am

UNIFORM

We are currently in the process of changing our school uniform. The new uniform will be phased in throughout 2024. Students will still be required to present themselves in a neat and tidy way. Uniform is to be worn to and from school. No other clothing should be worn under the school uniform, with the exception of thermal under clothing that is not visible, in winter months.

Our school office has some available pre-loved uniform that we can provide free of charge if needed before the uniform changeover. Black leggings/bike shorts/long pants and royal blue polo shirts can be found at 'The Warehouse' and 'Postie Plus'.

Hair: If hair is long enough to be tied up, then it must be tied up during school times with plain hair ties, bands and clips (black, white, or blue). Students are not permitted to have unnatural hair colours in hair.

Make Up/ Nail Polish: Not permitted at school. If make up/nail polish is noticed at school, students will be asked to remove it.

Jewellery: Pounamu or Bone carvings of cultural significance may be worn under uniform and small for the sake of safety. Girls are permitted to wear a plain stud in the lobe of each ear. Multiple piercings are not permitted and piercings in other areas of the body are also not acceptable. If a girl has more than one piercing in an ear, it is acceptable for the hole to be kept open with a clear 'spacer'. Necklaces and rings are not permitted. Bracelets are not permitted unless it is a medic alert type bracelet. Watches can be worn at school.

Preloved uniform: The school office appreciates offers of pre loved uniform in tidy condition. This is given to others in need of uniform items. Donations are accepted by those taking uniform items from the school office.

Uniform Items:

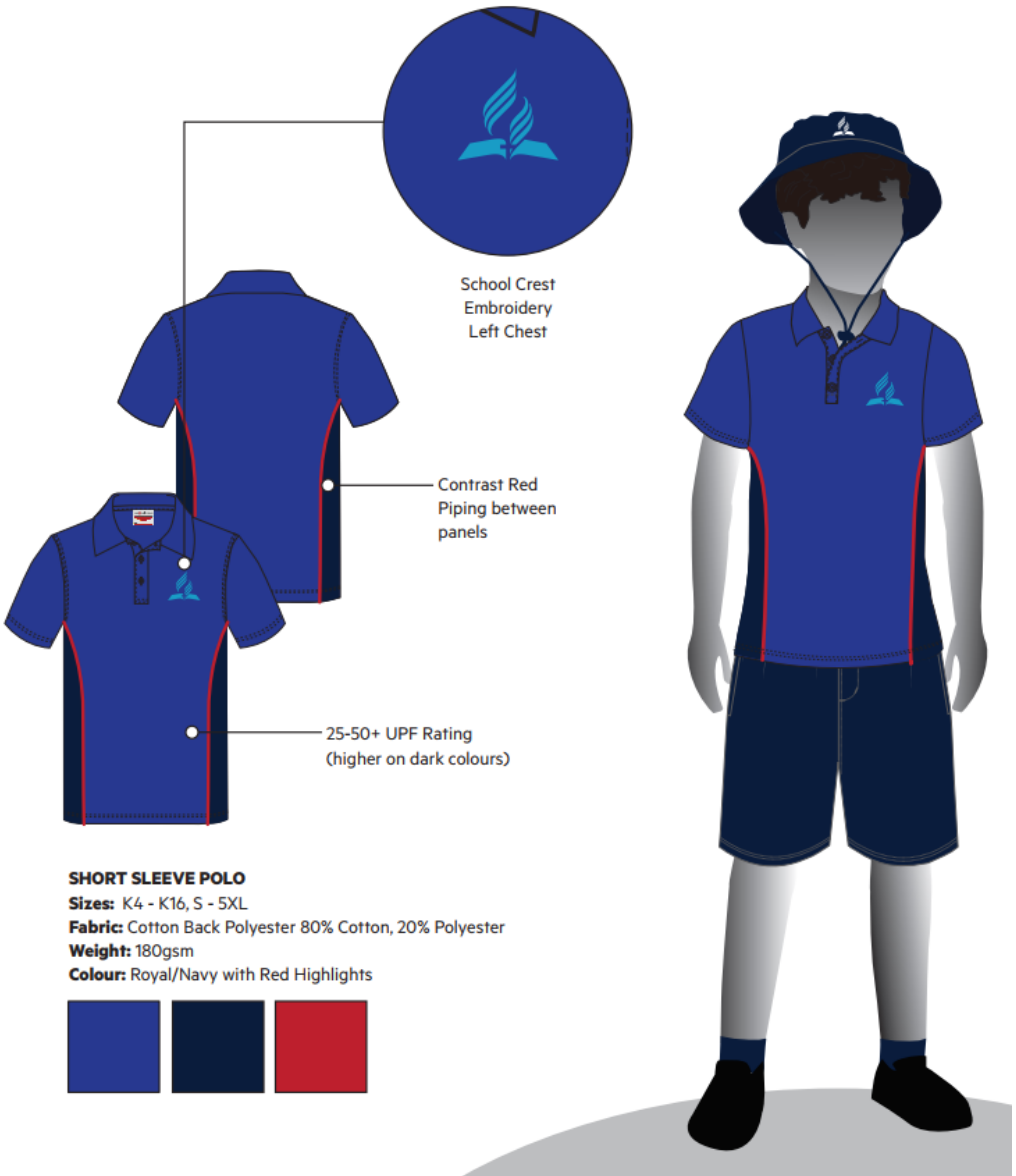
Girls: Old uniform: Royal blue polo shirt, school Sweatshirt, with white socks only. Plain black shoes or sandals.

Boys: Old uniform: Navy dress shorts with royal blue polo shirt. School sweatshirt. Navy Dress pants optional. Navy School socks and plain black shoes.

Shoes: Plain black school shoes (black upper/soles/laces and logos) or plain black sandals only. Crocs are not acceptable as the sole is not slip proof.

Hats: Hats are compulsory uniform to be worn at all times outdoors during Term 1 & 4, and advisable during sunshine in Terms 2&3.

New Uniform



SHORT SLEEVE POLO

Sizes: K4 - K16, S - 5XL

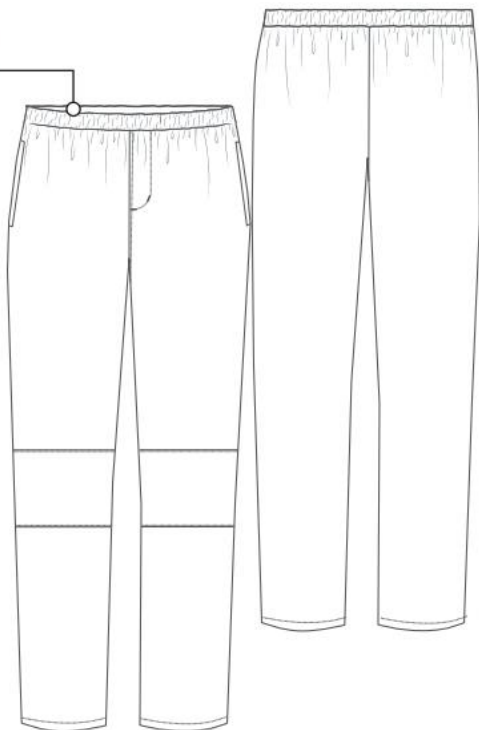
Fabric: Cotton Back Polyester 80% Cotton, 20% Polyester

Weight: 180gsm

Colour: Royal/Navy with Red Highlights



Internal
Drawstring tie



CARGO PANT

Sizes: K4-K16, S - L

Fabrication: 65% Poly, 35% Viscose

Weight: 250gsm

Colours: Navy



Easy
Care
Fabric



SHORT

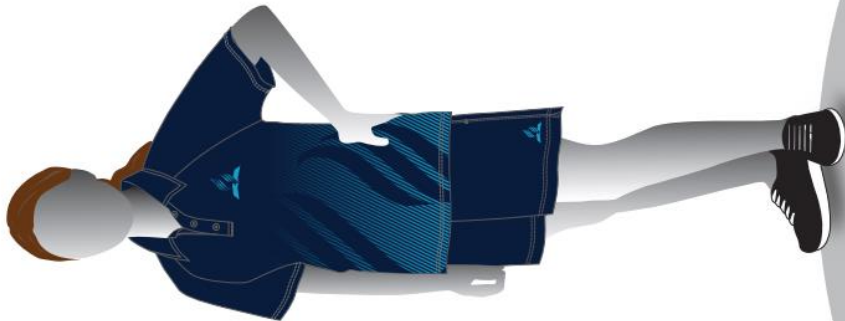
Sizes: K4-K16

Fabrication: 65% Poly, 35% Viscose

Weight: 250gsm

Colours: Navy

SEVENTH-DAY ADVENTIST SCHOOLS PE Uniform

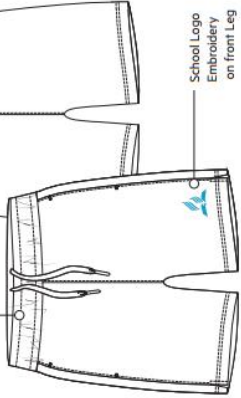


School Logo
as part of
all over print

Fully Printed

PE POLO
Sizes: K4-K16, S-3XL, 5XL
Fabrication: 100% Polyester
Weight: 160gsm
Colours: Multi-Colour Sublimation Print

Elasticated waist
with draw cords



School Logo
Embroidery
on front Leg

PE SHORT
Sizes: K4-K16, S-3XL, 5XL
Fabrication: 100% Polyester
Weight: 160gsm
Colours: Navy



DESIGNER

Jo Painter

joanne.painter@mzuniforms.com
 Ph. 027 466 1064

Old Uniform

Girls



Boys



Black leggings/bike shorts/long pants and royal blue polo shirts can be found at 'The Warehouse' and 'Postie Plus'



Blue bucket hat
Compulsory Term 1 & 4



OPTIONAL: JACKET



Please contact the school if you have any questions: either by email: office@wacs.school.nz or by phone: 027 389 3197.

EMERGENCY ACTION PLAN

Call 111 for Fire, Ambulance, Police

IN CASE OF FIRE LEAVE BUILDING IMMEDIATELY
VIA EXIT DOORS LOCATED AT BOTH ENDS OF
ROOM.

Sound the Alarms by breaking glass on boxes located in rooms.
Warden/Person responsible is most senior staff member at time of event.

Assemble at: Far boundary fence line across from carpark.
Teacher closest to office, take visitor register from
office bench & emergency list from staff room.
Warden to account for all students, staff and visitors,
and liaise with services. Walk, Staff stay with Students,
enter the building when given instruction by fire chief.

Address: 82 Whau Valley Road, Whangarei, 0112, New Zealand

Nearest intersection: Whau Valley Road and Fairway Drive

Landmark: Big Blue Sign at top of drive way.

Phone: 09 437 3004

GPS Coordinates: Latitude: -35.695874 Longitude: 174.30761

Nearest 24/7 access Defibulator: Z Kamo, 382 Kamo Road Whangarei
09435 1155 (1.4km away)

Nearest Defib: Emerge Aotearoa 237 Kamo Road
Whangarei, 09 437 0467
8am – 4pm Mon-Fri only. (570m away)

Chemist: Kensington Pharmacy, 4 Kensington Avenue,
Whangarei. 09 437 3722 Open till 9pm (1.8km away)

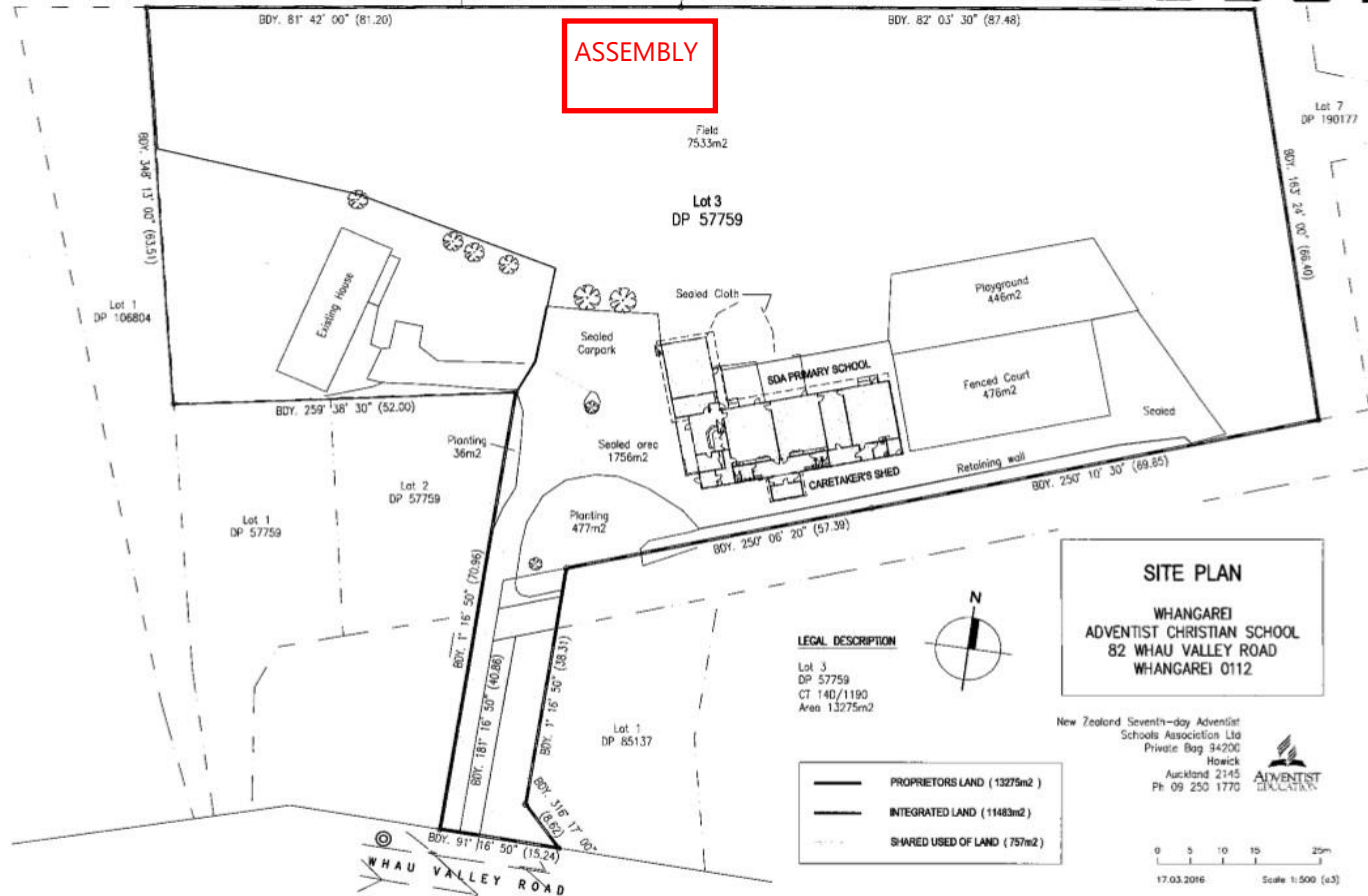
Nearest Hospital: Whangarei Hospital, Maunu Road, Whangarei 09 430
4100 (5.5km away)

New Zealand National Poisons Centre: 0800 764 766 available 24/7

Ask someone to wear Hi Vis if possible and wait for Emergency
Services at top of driveway (if night time, park a vehicle at top of drive
with hazard lights on).

Leave someone with patient and begin CPR if not breathing.
30 compressions: 2 Breaths

ASSEMBLY

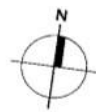


SITE PLAN

WHANGAREI
 ADVENTIST CHRISTIAN SCHOOL
 82 WHAU VALLEY ROAD
 WHANGAREI 0112

LEGAL DESCRIPTION

Lot 3
 DP 57759
 CT 140/1190
 Area 1.3275m²





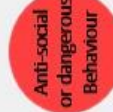
	PROPRIETORS LAND (13275m ²)
	INTEGRATED LAND (11483m ²)
	SHARED USED OF LAND (757m ²)

New Zealand Seventh-day Adventist
 Schools Association Ltd
 Private Bag 94206
 Howick
 Auckland 2145
 Ph 09 250 1770



0 5 10 15 25m
 17.03.2016 Scale 1:500 (a3)

- *"It is your work to impress upon children in their early years the thought that they are formed in the image of God. Christ came to this world to give them a living example of what they all must be, and parents who claim to believe the truth for this time are to teach their children to love God and to obey His law.....It is God's design that children and youth shall understand intelligently what God requires, that they may distinguish between righteousness and sin, between obedience and disobedience"* "Those who train their pupils to feel that the power lies in themselves to become men and women of honor and usefulness will be the most permanently successful." (Child Guidance, EG White.)
- Student efficacy/self management is a priority. Our school culture embeds values & expectations that guide our conduct; interactions, behavior & communication.
- Severity, explicitness, consistency and impact on others guides our judgement of behaviour.
- Staff are trained in "Incredible Years Teaching" and apply positive teaching strategies to foster our values and expectations.
- Zones of Regulation are understood by students to support their social competency skills.
- RTLB Service and other agencies work with staff and whanau to support the students needs.

BEHAVIOUR	STUDENT BEHAVIOUR INDICATORS	SCHOOL RESPONSE
 <p>Positive Christian Behaviour</p>	<p>Student displays positive Christian behaviour & values, and is ready to learn. They understand what is expected in the lesson. They are on task and have the appropriate resources they need.</p> <p>Student asks and seeks help from Peers/Teacher when required.</p>	<ul style="list-style-type: none"> ○ Praise and positive feedback; affirmation of displaying school values and expectations. ○ Students are recognised for leadership capabilities and given responsibilities, or awarded for their contributions.
 <p>Concerning or Challenging Behaviour</p>	<p>Student may be off task. Student may be distracting others.</p> <p>Student may not complete adequate amount of work relative to their ability.</p> <p>Student may display inappropriate behaviour or communication, not conducive to learning.</p>	<ul style="list-style-type: none"> ○ Discuss the behaviour with the student and seek their engagement in changing their behaviour or choosing an appropriate behaviour. Ensure the student has understanding of what the behaviour was and what is required to rectify it. Ideally the student will be accountable for their actions. ○ Reaffirm expected positive behaviours, refer to school values. ○ Discuss natural/appropriate consequences may include zones reflection/space away from others/loss of choice/service task. ○ Teacher may informally advise parent(s)/ caregivers of the problem. Parents are not expected to be involved with the usual day to day disciplinary matters, however, early parent involvement is sought if there are any unusual problems in the guidance and discipline process. ○ Documented on etap and consult with SENCOM (Principal and RTLB) when applicable.
 <p>Anti-social or dangerous Behaviour</p>	<p>Student is not ready to participate or contribute to learning and is disrupting others in class with behaviour that is harmful to self or others. Behaviour that doesn't reflect Christian values.</p>	<ul style="list-style-type: none"> ○ Teaching space away from others or student is collected from school to ensure safety of others. ○ Teacher consults with Principal and ultimately Board of Trustees where applicable. ○ Documented on etap & consult with SENCOM (Principal and RTLB) when applicable. ○ Student & Parent(s) meet for collaborative problem solving with Teacher/RTLB other agencies. ○ Formal school stand downs/Suspensions and MOE behaviour procedures followed.